

The Learning Strategies Center

The Learning Strategies Center's mission is to provide academic support for all students in order to ensure their success in our degree programs. For students with disabilities, support may include advocacy, test accommodations, in-class accommodations and other services which may be appropriate. We provide assistance on a compensatory and a remedial basis.

Students with any of the disabilities listed on the reverse side are eligible for support services. In order to receive accommodations, a student must submit current documentation of his/her disability to The Learning Strategies Center before arriving at the Institute. This documentation will help The Learning Strategies Center staff to work effectively in providing students with reasonable and necessary accommodations.

College students with disabilities often receive assistance from State and Federal agencies. The most common agencies are Vocational and Educational Services for Individuals with Disabilities (V.E.S.I.D), The Office/Division of Vocational Rehabilitation (OVR/DVR) and The Commission for the Blind and Visually Handicapped (CBVH). These agencies can lend assistance with personal/career counseling, tutoring, financial assistance and evaluation. Students who desire more information should contact their local agencies before attending The Culinary Institute of America or the Disability Support Specialist at (845) 451-1219 or (845) 451-1288.

Additional information can be obtained by filling out the back of this letter and returning it as soon as possible. Remember, you will be starting your academic classes as soon as you arrive, and it will be helpful to have your support network in place from the start.

Congratulations on your acceptance to a course of study at The Culinary Institute of America!

Cordially,

Jack Rittel and Mary Dietrich

Jack Rittel, Mary Dietrich
Disability Support Specialists

Note to Parents:

If you are filling out the reverse side of this form for your son/daughter, please discuss the form with him/her and explain that the Disability Support Specialist is being notified about their disability. Please stress the importance of contacting the Disability Support Specialist once your son/daughter arrives on campus. The information that you provide remains confidential and is passed on to instructors only with the consent of the student.

Any person enrolled at The Culinary Institute of America with one or more of the following disabilities is eligible for services. Please check any that apply to you and then fill out the remainder of this sheet.

_____ I. Visually Impaired

_____ III. Learning Disabled

_____ II. Hearing Impaired/Deaf

_____ IV. Other

(e.g. Medical, In Recovery,
Alcohol/Drugs, Diabetes,
Emotional Illness, Epilepsy, Head
Injuries, etc.)

My specific area of disability is: _____

Specific needs that I would like to request are:

Housing: _____

Classroom/Testing _____

Counseling/Support Groups: _____

Medical Needs (dietary, medication, etc.): _____

Other: _____

I am enrolled at The Culinary Institute of America and will be in need of Support Services.

My course of study is:

AOS Culinary Arts__

AOS Baking/Pastry__

BPS Culinary Arts__

BPS Baking/Pastry__

Continuing Education__

Name: _____ Age: _____ Start Date: _____

Address: _____

Street

City

State

Zip

Telephone Number: _____

Please feel free to write a brief note expressing your individual needs.

Return this sheet to:

Mr. Jack Rittel

Disability Support Specialist

The Culinary Institute of America

1946 Campus Drive

Hyde Park, New York 12538